

Verification of Fees and Banking Details

09 March 2023

Communication to Industry – Verification of Fee and SAHPRA's Banking Details

Dear Industry Colleagues,

The South African Health Product Regulatory Authority (SAHPRA) hereby advises applicants to verify SAHPRA banking details and the published *Fee Gazette* before processing payments, even when a proforma invoice has been received on a SAHPRA letterhead.

Reference can be made to the payment guideline issued in May 2021 ([September 2022 update](#)) as published on our website.

The link on the website to access the payment guideline is under the Quick Menu (bottom of the website page) or you can search Guidelines under the [E-Library](#).

Other important sections of the guideline refer to:

- a) **Section 1.2 and Annexure A** - use of correct referencing when processing payment.
- b) **Section 1.7** - payment should only be made once the application and required dossiers are ready for submission.
- c) **Section 1.9** - refund forfeiture.
- d) **Section 2** - always confirm banking details before processing payment to SAHPRA, even relating to proforma invoices submitted on a SAHPRA letterhead.

Kindly report any anomalies to the SAHPRA Whistleblowing Hotline on 0800 204 307 or [online](#).

Kind regards,



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